



The School Board of Miami-Dade County, Florida
SCHOOL BOARD ADMINISTRATION BUILDING
 Bureau of Procurement and Materials Management
 1450 N.E. 2nd Avenue, Room 352
 Miami, Fl. 33132

Direct All Inquiries To
 The Bureau of Procurement and Materials
 Management -
 L. Leasburg-Kramer, C.P.M.
 PHONE: (305) 995-1364
 TDD PHONE: (305) 995-2400

BID/RFP ADDENDUM

Date: September 16, 2004

Addendum No. 1

BID/RFP No.: 107-DD04

BID/RFP TITLE: WIRELESS TELECOMMUNICATION SERVICES AND EQUIPMENT (VOICE AND DATA)

This addendum modifies the conditions of the above referenced BID/RFP as follows:

- 1) REVISE BIDDER QUALIFICATION FORM. **BID OPENING DATE CHANGED TO SEPTEMBER 30, 2004**
- 2) ATTACHED FIND COPY OF QUESTIONS AS ADDRESSED AT THE PRE-BID CONFERENCE AND FROM EMAILS

The attached pages containing clarifications, additional information and requirements constitutes an integral part of the referenced bid.

- 1 If your bid/proposal has not been mailed, substitute the pages marked REVISED and mail your entire bid/proposal package. **REMEMBER TO SIGN THE BIDDER QUALIFICATION FORM.**

OR

2. If your bid/proposal has been mailed, sign and return this addendum form with the revised pages by the time and date indicated on the Bidder Qualification Form. **BY SIGNING THIS ADDENDUM, THE VENDOR AGREES TO THE TERMS AND CONDITIONS CONTAINED IN THE BIDDER QUALIFICATION FORM AND ALL RELATED BID DOCUMENTS.**

I acknowledge receipt of Addendum Number

PLEASE NOTE: If your firm has mailed a copy of this bid/proposal to another vendor, it is your responsibility to forward them a copy of this addendum.

(PLEASE TYPE OR PRINT BELOW)

LEGAL NAME OF BIDDER: _____

MAILING ADDRESS: _____

CITY, STATE ZIP CODE: _____

TELEPHONE NUMBER: _____ E-MAIL I.D. _____ FAX # _____

BY: SIGNATURE (Manual): _____
 OF AUTHORIZED REPRESENTATIVE

NAME (Typed)- _____ TITLE: _____
 OF AUTHORIZED REPRESENTATIVE



BIDDER QUALIFICATION FORM

BID NO. _____

BID TITLE _____

Revised Date

Direct all inquiries to Procurement Management Services:

BUYER NAME: _____

E-MAIL ADDRESS: _____

PHONE: (305) _____

FAX NUMBER _____

TDD PHONE (305) 995-2400

Bids will be accepted until 2:00 PM on _____ in room 351, School Board Administration building, 1450 NE 2nd Avenue, Miami, FL., 33132, at which time they will be publicly opened. Bids may not be withdrawn for _____ days after opening. (Refer to Instructions to Bidders, para. IV.B.)

THE SUBMISSION OF THE BID BY THE VENDOR, ACCEPTANCE AND AWARD OF THE BID BY THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA, AND SUBSEQUENT PURCHASE ORDERS ISSUED AGAINST SAID AWARD SHALL CONSTITUTE A BINDING, ENFORCEABLE CONTRACT. UNLESS OTHERWISE STIPULATED IN THE BID DOCUMENTS, NO OTHER CONTRACT DOCUMENTS SHALL BE ISSUED.

I. A. BIDDER CERTIFICATION AND IDENTIFICATION

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a bid for the same materials, supplies, or equipment, and is in all respects fair and without collusion or fraud. I agree to abide by all conditions of this bid; and I certify that I am authorized to sign this bid for the bidder.

B. Vendor certifies that it satisfies all necessary legal requirements as an entity to do business with the School Board of Miami-Dade County, Florida.

II. INDEMNIFICATION

The Bidder shall hold harmless, indemnify and defend the indemnities (as hereinafter defined) against any claim, action, loss, damage, injury, liability, cost or expense of whatsoever kind or nature including, but not by way of limitation, attorney's fees and court costs arising out of bodily injury to persons, including death, or damage to tangible property arising out of or incidental to the performance of this Contract (including goods and services provided thereto) by or on behalf of the Bidder, whether or not due to or caused in part by the negligence or other culpability of the indemnity, excluding only the sole negligence or culpability of the indemnity. The following shall be deemed to be indemnities: The School Board of Miami-Dade County, Florida and its members, officers and employees.

III. PERFORMANCE SECURITY, is required on this bid. YES NO

Refer to **INSTRUCTIONS TO BIDDERS**, para. VII., and VI.

IF PERFORMANCE SECURITY IS REQUIRED, PLEASE INDICATE THE TYPE TO BE FURNISHED:

Performance Bond Check (Cashier's, Certified, or equal)

An original, manual signature is required on the Bidder Qualification Form.
(Bidder is requested to use blue ink)
(Do not use pencil)

Legal Name of Vendor _____

Mailing Address _____

City _____ **State** _____ **Zip Code** _____

Telephone No. _____ **E-mail address** _____

By: Signature (Original)

Of Authorized Representative _____ **Date** _____

Name (Typed or Printed)

Of Authorized Representative _____ **Date** _____

FROM: _____

AFFIX
POSTAGE
HERE

THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA
BUREAU OF PROCUREMENT AND MATERIALS MANAGEMENT
ROOM NO. 352 BID BOX
1450 N.E. 2ND AVENUE
MIAMI, FLORIDA 33132

BID NO.: _____
BID TITLE: _____
BID OPENING DATE: _____

THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA
Bureau of Procurement and Materials Management

NOTICE OF PROSPECTIVE BIDDERS

NO BID

If not submitting a bid at this time, for informational purpose only, detach this sheet from the bid documents, complete the information requested, fold as indicated, staple, affix postage and return address, and mail. **NO ENVELOPE IS NECESSARY.**

NO BID SUBMITTED FOR REASON(S) CHECKED AND/OR INDICATED:

Our company does not handle this type of product/service.

We cannot meet the specifications nor provide an alternate equal product.

Our company is simply not interested in bidding at this time.

OTHER, (Please specify) _____

We do not want to be retained on your mailing list for future bids for this type or product and/or service.

Signature _____

Title _____

Company _____

NOTE: Failure to respond, either by submitting a bid or this completed form, may result in your company being removed from the School Board's bid list. To qualify as a respondent to the bid, vendor must submit a *NO BID*.

Bid 107-DD04

Wireless Telecommunication Services and Equipment (Voice and Data)

- 1) **Is Pre-Bid Conference attendance mandatory?**
Response: No, but is highly encouraged to ensure understanding of bid.
- 2) **Does insurance need to be submitted with the bid?**
Response: The insurance documentation is reviewed and approved by Risk Management. They will request documentation after bid opening. Documentation must be submitted prior to award.
- 3) **If models not on the approved list are submitted how will this be handled?**
Response: Specification sheets are requested to be submitted with the bid for items being submitted as an alternate. Samples will be requested after bid opening for evaluation.
- 4) **Are specific data speeds required?**
Response: No, specific data speeds are not required.
- 5) **Will new equipment be expected to communicate with current equipment?**
Response: No, equipment will be utilized from the awarded vendor.
- 6) **What are air cards?**
Response: Air cards are laptop air cards for mobile units. Air cards are to include software.
- 7) **How will deployment be handled?**
Response: Deployment methods will be handled in two ways:
Large facilities will have a shipment made to the receiving site. District personnel will issue equipment at the site.
Small orders will be bundled and sent to District personnel at the Energy/Communication/Fiscal Management Office and will be issued to designated employees from there.
- 8) **Does the District require international ability?**
Response: The District uses international on a very limited basis, therefore it is not in the bid.
- 9) **Any other data besides email at this time?**
Response: No, email mail is the only data.
- 10) **Does the District want picture phones?**
Response: No, we are requesting phones with basic functions only.

- 11) **Item 28, 35- Excess Airtime- Can you please clarify what you mean by excess minutes. Is this planned overage minutes? Are you asking for the overage rate? Please clarify or explain.**

Response: Excess minutes refer to airtime minutes beyond the 400 included in the Local Service Charge.

- 12) **Item 30, 44- Do you require the server software or 330 licenses for a current server that is in place?**

Response: This is for the license only.

- 13) **Item 31, 39- Are these planned roaming minutes that are already included in line 27 and 34?**

Response: No. Roaming minutes are in addition to minutes included in the Local Service Charge

- 14) **Do you require technical documentation or white papers on the phones/devices or standard specifications?**

Response: Standard specifications only.

- 15) **We need some assistance completing the Bid Proposal Forms. Could you please provide clarification on the "Excess Airtime Charge" line items that appears on page 1, 3, 4, 5 and 6. For example, on page 1 in line item number 1 it states that 400 minutes are required for 700 handsets. Below that in line item 2, it request Excess Airtime Charge for 504,000 minutes. Are these minutes needed in addition to the 400 minutes requested above?**

Response: Yes

Are the Excess Airtime Charges associated with the overage minutes that MDCPS are using on a monthly basis? If so, would MDCPS be interested in a service plan that offers more than 400 minutes to reduce the amount of overage or excessive airtime minutes required?

Response: No